

Bureau of Governmental Research  
938 Lafayette Street, Suite 200  
New Orleans, LA 70113

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# Excellence in Government Awards

2014

Do you know creative, dedicated public employees who deserve greater recognition for their accomplishments? Do you know citizens who have worked to significantly improve local government? You can honor such people by nominating them for the BGR Excellence in Government Awards.

#### **The Awards**

*The Lifetime Achievement Award* recognizes sustained performance over a career in public service. Nominees with a minimum of 15 years of public employment are eligible. BGR will present up to two Lifetime Achievement Awards, with cash prizes of \$1,000 each.

*The Merit Award* recognizes outstanding performance by public sector employees. BGR will present up to four Merit Awards, with cash prizes of \$500 each.

*The Innovation Award* recognizes employees who have used innovative solutions to address pressing problems. BGR will present up to three Innovation Awards, with cash prizes of \$1,000 each.

*The Citizenship Award* recognizes a private citizen who has worked to improve the quality of government. BGR will present one Citizenship Award.

**DEADLINE: August 29, 2014 at Noon**

*Sponsored by:*



*Move with confidence*



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Lynes R. Sloss

## Who is Eligible?

A nominee for the Innovation, Merit or Lifetime Achievement Award must:

- Be an individual public employee or group of public employees (classified, unclassified or appointed). Elected officials are not eligible.
- Work full- or part-time, but not as a consultant or independent contractor.
- Work for a state or local governmental entity in the New Orleans metropolitan area. (Employees of non-profit organizations, other than schools chartered by the state or a local school board, are not eligible.)

A nominee for the Citizenship Award must be a private citizen in the New Orleans metropolitan area who has not served in the public sector during the previous five years as an elected official, public employee, paid consultant or contractor. Individuals who have served on BGR's Board of Directors within the past 10 years are not eligible.

In addition, for the Merit and Innovation Awards, the nominee's accomplishment(s) must have occurred between January 1, 2013, and August 29, 2014. (This requirement does not apply to the Lifetime Achievement Award or the Citizenship Award.)

## To Nominate Someone

Complete the attached form or download a form from BGR's website, [www.bgr.org](http://www.bgr.org). Incomplete nomination forms will not be considered. Do not include videos, photographs or other materials.

Deliver the nomination form by hand, U.S. mail, e-mail or fax before noon on August 29, 2014, to:

BGR Excellence in Government Awards 2014  
938 Lafayette St., Ste. 200  
New Orleans, LA 70113  
Fax: (504) 525-4153  
E-mail: [events@bgr.org](mailto:events@bgr.org)

## Honoree Selection & Notification

BGR will acknowledge receipt of each nomination and notify nominators of the selection committee's decision. BGR will also notify honorees of their selection.

## Awards Presentation

BGR will present the awards at a luncheon. Each nominator will receive an invitation to the awards presentation regardless of whether his or her nominee is selected as an honoree.

## BGR

The Bureau of Governmental Research is a private, nonprofit, independent research organization dedicated to informed public policy making and the effective use of public resources for the improvement of government in the New Orleans metropolitan area.

For questions regarding the BGR Excellence in Government Awards 2014, contact Megan Keating at [mkeating@bgr.org](mailto:mkeating@bgr.org) or at (504) 525-4152 x108.

# NOMINATION FORM

## BGR Excellence in Government Awards 2014

*Please type or print legibly.*

### Section I. NOMINEE

#### Individual Nominee or Group Nominee Contact

*If nominating a group, indicate contact person or group leader here. List the other group members in the space provided at the end of the form.*

Please mark one:

Name: (Mr./Ms.) \_\_\_\_\_

Title: \_\_\_\_\_

Parish/Municipality: \_\_\_\_\_

Department/Agency/Organization (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Indicate Award Category:            *Lifetime Achievement*            *Merit*            *Innovation*            *Citizenship*

### Section II. NOMINEE'S ACCOMPLISHMENTS

*Detailed responses give BGR's review committee a clearer understanding of your nominee's accomplishments. Insufficient information can cause the committee to overlook strong nominees. Using no more than three pages, please provide the information requested for the designated award category you. Please be as specific as possible.*

#### Lifetime Achievement Award

1. State the nominee's hire date.
2. Describe the role of the agencies or departments for which the nominee has worked. Describe the nominee's duties at each agency or department.
3. Describe the nominee's accomplishments during his/her career. For each accomplishment, be sure to include the dates, the challenges the nominee faced and the results. If it is possible to quantify the results, please do so.
4. Describe why you think the nominee is exceptional.

#### Merit Award (for Outstanding Performance)

1. Describe the role of the agency or department for which the nominee works. Describe the nominee's duties.
2. What distinguishes the nominee from other public employees? Give specific examples of the nominee's outstanding performance and accomplishments during the eligibility period.
3. Describe why you think the nominee is exceptional.

#### Innovation Award

1. Describe the role of the agency or department for which the nominee works. Describe the nominee's duties.
2. Describe the problem that the nominee solved or the service that the nominee improved. Explain how the problem was solved or the service improved. Briefly describe the situation that existed before the nominee's idea was implemented, the improvement and the result of the change. Explain why the nominee's solution was innovative. If it is possible to quantify the results, please do so.
3. Describe why you think the nominee is exceptional.

#### Citizenship Award

1. Describe the public policy problems that the nominee worked to solve or the public services that the nominee worked to improve.
2. Explain how the problems were solved or the services improved. Include a brief description of the situation that existed prior to the nominee's work. Discuss the degree to which the nominee's efforts contributed to the changes.
3. Describe why you think the nominee is an exceptional citizen.

**Section III. NOMINATOR**

circle one:

Name: (Mr./Mrs./Ms.) \_\_\_\_\_

Title: \_\_\_\_\_

Parish/Municipality: \_\_\_\_\_

Department/Agency/Other: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

**Section IV. REFERENCES**

**Reference 1**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Department/Agency/Other: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

**Reference 2**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Department/Agency/Other: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

**Section V. GROUP MEMBERS**

*If you are nominating a group, list the names and titles of all group members (except the contact person or group leader). If the group has more than 6 members, please continue the list on a separate sheet of paper.*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_